**IMPORTANT INFORMATION   
ABOUT SMARTBOARDS**

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| **CLEANING** | **WINDEX or EXPO WHITEBOARD CLEANER ONLY Other cleaners will ruin the board – especially anything abrasive like Mr. Clean Magic Erasers. “Ghosting” will occur. Refer to** [**http://smarttech.com**](http://smarttech.com) **- Spray cleaner on a cloth, not directly on the SMART Board** |
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| **USE** | **NEVER TAPE ANYTHING TO YOUR BOARD.**  **Removing the tape can damage the top layer of the writing surface** |
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| **MARKERS** | **NEVER USE WHITEBOARD MARKERS Even dry-erase markers end up ruining the board.  If permanent markers are used inadvertently on the board, refer to this document** [**http://www2.smarttech.com/kbdoc/77938**](http://www2.smarttech.com/kbdoc/77938) |
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| **PROJECTOR** | **PROPERLY SHUT DOWN WITH REMOTE CONTROL WHEN NOT IN USE Never ever shut off the projector by unplugging it  – life of these expensive bulbs will be shortened considerably Use your remote control to turn projector on/off  – vibration of projector reduces bulb life**  **Set projector to “Econo” mode  – practically doubles the life of the bulb**  **Replacement of projector bulbs are at the school’s expense  - cost for replacement bulbs are in the hundreds of dollars** |

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Questions? Contact Allen Steeves,